

No.: IISER-K/ Admn./ NT-Proj. Mode/2025/05

Date: 20/02/2025

**NOTIFICATION**

**Sub: - Tentative schedule of interview w.r.t. selection of Legal Officer and Guest House Assistant Manager at IISER Kolkata on Contract (co-terminus basis) under project mode**

Reference to Notification no. IISER-K/Admn./NT-Proj. Mode/2025/02 dated: 13/02/2025 against Advt. No. IISER-K/ Admn./ NT-Proj. Mode/2024/02 dated 08/10/2024 with Notification on Extension of Time dated 07/11/2024, following is the tentative schedule of interviews w.r.t. selection of the positions mentioned below.

<b>CONTRACTUAL POST (CO-TERMINUS BASIS) UNDER PROJECT MODE</b>			
<b>Positions</b>	<b>Date of Document verification and Interview</b>	<b>Reporting Time</b>	<b>Interview Time</b>
<b>Legal Officer</b>	<b>27-02-2025 (Thursday)</b>	<b>11:00 am</b>	<b>1:00 pm</b>
<b>Guest House Assistant Manager</b>		<b>12:30 pm</b>	<b>4:00 pm</b>
<b>Venue:</b>	<b>Indian Institute of Science Education and Research Kolkata, C. V. Raman Academic-cum-Administrative Complex, Mohanpur-741246, Dist-Nadia, West Bengal</b>		

**Important Note:**

1. Interview call letters will be sent to the provisionally shortlisted candidates on the email addresses provided in their applications.
2. Candidates are requested to report with original documents for verification of documents as per the schedule with a set of self-attested copy of your supporting documents as per the advertised qualifications and experiences, failing which candidates will not be allowed to appear for interview.
3. No TA shall be provided for this purpose.

**Please visit Institute's website regularly for any last-minute change and other details about this recruitment.**

Sd/-  
Nodal Officer, Recruitment  
IISER Kolkata

**Copy to:**

1. Office of the Director
2. Principal Technical Officer (Grade II) – for uploading on the website
3. Deputy Registrar, F&A
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Note: For any assistance or clarifications please contact [jobs@iiserkol.ac.in](mailto:jobs@iiserkol.ac.in) and for any updates please visit the Institute website i.e. [www.iiserkol.ac.in](http://www.iiserkol.ac.in)