

**Advt. No.:** IISER-K/ Admn./ NT-Proj. Mode/2025/11

**Date:** 30-07-2025

**INDIAN INSTITUTE OF SCIENCE EDUCATION AND Research, Kolkata** is a premier autonomous Institute established in 2006 by the Ministry of Education (MoE), Department of Higher Education, Government of India, to promote quality education and research in basic sciences.

The Institute is looking for dedicated and committed candidates to fill the following positions **on Contract (co-terminus basis) under project mode:**

Sl. No.	Name of the Contractual Post	Consolidated Salary Per month	No. of Positions	Age	Particulars
1.	Visiting Medical Officer	Rs. 80,000/-	02 (Two)	Not exceeding 65 years	Annexure-A

**Last date for submitting the application: 01<sup>st</sup> September 2025**

**Visiting Medical Officer**

**Annexure-A**

1.	Name of the Post	Visiting Medical Officer
2.	Number of Positions	02 (Two)
3.	Consolidated Salary (Per month)	Rs. 80,000/-
4.	Maximum Age Limit	Not exceeding 65 years
5.	Minimum Educational / Essential qualifications and Desired experience required	MBBS Degree or equivalent, recognized under the Indian Medical Council Act, 1956(102 of 1956), and registered in a State Medical Register or the Indian Medical Register. <b>Experience:</b> Preference will be given to candidates with previous experience in institutional or clinical settings.
6.	Job Description / Responsibilities	<ul style="list-style-type: none"> <li>➤ To provide routine OPD consultations, emergency medical services, and other duties as assigned</li> <li>➤ Services will be rendered five/six days a week on rotational basis, as per the duty roster</li> <li>➤ Duty hours may vary in accordance with institutional exigencies</li> <li>➤ Officers shall be available for emergency medical attention beyond working hours, as and when required</li> <li>➤ Officers may be required to reside within the IISER Kolkata campus, subject to accommodation availability and administrative approval</li> </ul>

**GENERAL CONDITIONS AND INSTRUCTIONS FOR APPLYING**

**PAY & BENEFITS:**

- 1) The above contractual positions are purely temporary and co-terminus under project mode.
- 2) Persons appointed in the said posts will not be entitled for any service benefit/ compensation/ absorption/ regularization of service in this Institute.

**Age Limit:**

The Maximum age limit prescribed for the post will be reckoned as on the last date of receipt of application.

**GENERAL SERVICE CONDITIONS:**

- 1) The candidate must be a citizen of India.
- 2) Candidate should possess the qualification and experience etc. laid down in the advertisement. The application should be supported by duly attested, valid age proof, degree certificate, etc. The qualification, experience claimed and age limit prescribed will be reckoned as on the last date of receipt of application. The competent authority reserves the right either to fill up the post(s) or not to proceed with the appointment without assigning any reasons thereof.
- 3) The appointment will be governed by the Rules and Regulations of the Institute applicable to the contractual/temporary staff of the Institute.
- 4) Appointment to the above post will be subject to the candidate being medically fit with a medical fitness certificate (to be submitted at the time of joining) and verification of character & antecedents undertaken submitted by the candidate at the time of appointment or any time during the tenure of service. In case it is detected that the documents submitted by the candidate are fake/false or the candidate has a clandestine antecedent/background and has suppressed the said information, then his/her contractual service shall be terminated forthwith.
- 5) Engagement of the above posts will be initially for 01 (one) year, which shall be renewed on a yearly basis at the discretion of the Competent Authority, subject to functional requirement, performance appraisal and fitness of the individual, etc., for a maximum of 3 (three) years at a fixed consolidated salary.
- 6) No TA/DA shall be admissible for appearing at the Interview and joining the contractual appointment under Project Mode.
- 7) No interim enquiry will be entertained in this respect. However, candidates are advised to keep visiting the Institute website <https://apply.iiserkol.ac.in/career.html> for any updates in this regard.
- 8) This position is purely temporary. The selected candidate will have no claim for a regular appointment at IISER Kolkata.
- 9) In case of any dispute/ambiguity in the process of selection, the decision of the Director, IISER Kolkata, shall be final and binding.

**QUALIFICATION & EXPERIENCE:**

- 1) The qualification prescribed should have been obtained from recognized Universities/ Institutions.
- 2) If the qualification possessed by the candidate is equivalent, then the authority under which it has been so treated must be indicated, and document(s) must be produced.
- 3) Applicants with grade/grade points (C.G.P.A./ D.G.P.A./ S.G.P.A./F.G.P.A. etc.) should write the percentage equivalent according to the formula used by their Boards/ Universities. Certification from their Boards/Universities is required in support of their claim.
- 4) The prescribed essential qualifications and experience are the minimum, and mere possession of the same does not entitle candidates to be called for test/interview/discussion. The Institute reserves the right to screen applications based on academic and professional attainments and shortlist those who may be interviewed.

**RECRUITMENT & SELECTION:**

- 1) The contractual appointment of a candidate is of a temporary nature, and the appointment can be terminated at any time by the Institute Authority without assigning any reason.
- 2) The cut-off date for ascertaining age and experience will be the last date of receipt of a hard copy of the application.
- 3) If any information provided by the candidate is found to be false or is not found to be in conformity with the eligibility criteria mentioned in the notification, the candidature of the candidate is liable to be rejected at any stage of the recruitment process or after recruitment or joining.
- 4) It is the responsibility of the candidates to assess his/her own eligibility for the post for which he/she is applying in accordance with the notification. In case, it is detected at any point of time in future during process of selection or even after appointment that candidate was not eligible as per prescribed qualification, experience etc, which could not be detected at the time of selection due to whatever circumstances, his/her candidature/appointment shall be liable to be cancelled/ terminated as the case may be.
- 5) The mere issue of the Interview call letter will not imply acceptance of candidature.
- 6) The Institute reserves the right to withdraw any advertised post(s) at any time without assigning any reason. Also, the Institute reserves the right to fill or not to fill any or all the posts advertised.
- 7) No correspondence whatsoever will be entertained from the candidates regarding postal delays/email communications, conduct and result of the interview and reasons for not being called for the interview or selection.
- 8) In case of any dispute/ambiguity that may occur in the process of selection, the decision of the Competent Authority of IISER Kolkata in all matters relating to eligibility, acceptance or rejection of applications, mode of selection, conduct of examination/interview will be final and no query or correspondence will be entertained in this connection from any individual or his/her agency.
- 9) Any dispute with regard to the selection/ recruitment process shall be subject to the Courts/Tribunals having jurisdiction over IISER Kolkata.
- 10) Records of the non-selected candidates shall not be preserved beyond six months from the date of formation of the select list.

**INSTRUCTIONS TO THE CANDIDATES:**

- 1) Candidates must read the entire notification and relevant rules/provisions and ensure, before applying, that they are eligible according to the criteria stipulated in the notification.
- 2) Candidates working in Central/State Government Organizations/Departments, Autonomous bodies/ PSUs and Government Funded Research Agencies must apply online and are required to forward the completed application through the proper channel or produce NOC at the time of test/interview/discussion, if called for (**wherever applicable**).
- 3) **Documents to be Submitted (wherever Applicable):** Duly attested photocopies of the up-to-date APAR/Confidential Reports (for the last 05 years), Vigilance Certificate and No Penalty Certificate i.e. no major/minor penalties have been imposed on the candidates concerned during the last 10 years of service, to be submitted along with the Application Form for working candidates. Applications without Vigilance Clearance, Integrity Certificate, No Penalty Certificate and APAR/ CR Dossiers will not be considered. Retired employees must submit the Retirement Order along with the Application Form.
- 4) Candidates have to produce the original documents at the time of or before appearing in Test/Interview/discussion for verification.
- 5) A separate application form must be filled out if a candidate is applying for more than one post.
- 6) All correspondences (CALL LETTER, ADMIT CARD, ETC.) will be sent through email. Applicants should invariably provide active Mobile Numbers. and Email addresses so that the Institute can contact them at short notice. Necessary information regarding short-listing of candidates, interview dates etc. shall be uploaded on the Institute's website from time to time. In case of any corrigendum/ addendum pertaining to this notification, the same shall be published on the Institute's website only.

- 7) Incomplete applications shall be summarily rejected.
- 8) The number of vacancies may increase/decrease from the advertised number of positions.
- 9) The Institute strives to have a workforce which reflects gender balance, and women candidates are encouraged to apply.
- 10) Canvassing in any form will lead to cancellation of the candidature of the candidate.
- 11) No telephonic enquiries or requests can be entertained.

**HOW TO APPLY**

Interested candidates who meet the eligibility criteria should apply online using the following link.

<https://iiserkolnt.samarth.edu.in/index.php/site/login>

**Last date for submitting the application: 01<sup>st</sup> September 2025**

**Note:** For any assistance or clarifications, please contact [jobs@iiserkol.ac.in](mailto:jobs@iiserkol.ac.in), and for any updates, please visit: <https://apply.iiserkol.ac.in/jobs/>

Sd/- Nodal Officer, Recruitment  
IISER Kolkata