



भारतीय विज्ञान शिक्षा एवं अनुसंधान संस्थान कोलकाता
INDIAN INSTITUTE OF SCIENCE EDUCATION AND RESEARCH KOLKATA

मोहनपुर / Mohanpur- 741246

RECRUITMENT CELL

Dated: 10.09.2026

Subject: Shortlisting for the post of Assistant Registrar (Category: EWS) at IISER Kolkata - reg.

The Institute vide Advt. No.: IISER-K/Admn./NT-02/2026, dated 06.06.2026 and No.: IISER-K/Admn./NT-02/2026/C/01 dated 10.06.2026 had invited online applications for filling-up 01 (EWS) post of **Assistant Registrar** in Level-10 (as per 7th CPC). Total 02 Hard-copy of the applications were received for the said post. The Shortlisting Committee has scrutinized the hard-copy of the applications received by post from the applicants in the light of prescribed essential educational qualification/experience and the 'GENERAL INSTRUCTIONS AND OTHER TERMS CONDITIONS' of the advertisement for this post.

The following essential criteria were mentioned in the advertisement:

Educational Qualification:

Master's Degree with at least 55% of the marks or an equivalent grade in a point scale wherever grading system is followed.

Experience:

Five years of experience in Pay Level-7 or above OR 7 years of experience at Pay Level-6 or above as Superintendent / Section Officer / Private Secretary or equivalent post in handling Administrative/ Finance & Accounting / Academic / Legal / Statutory / Audit / Stores & Purchase / Establishment matters in Central / State Government / Central / State funded Educational Institutes / Govt. Universities / Comparable Research Establishment and other Institutions of Higher Education.

Based on the criteria mentioned above, no applicants have been provisionally shortlisted. The list (indicating only the Application No.) with reasons for their not shortlisting is attached.

All applicants are requested to go through the list and **representations**, if any duly type-written and signed along with proof / documents in support of representation may be sent by email to the following email address strictly on or before **16.09.2026 (5:30 pm)**:

jobs@iiserkol.ac.in

No correspondence or queries in this regard shall be entertained after **16.09.2026**, whatsoever the case may be.

Sd/-
Dean (Administration)



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**List of the Provisionally Shortlisted/Not-Shortlisted Applicants for the post of
Assistant Registrar vide IISER-K/Admn./NT-02/2026 dated 06.06.2026 and IISER-K/Admn./NT-
02/2026/C/01 dated 10.06.2026**

Sl. No.	Application Form No.	Shortlisted/Not-Shortlisted	Reason for Not-Shortlisted
1	IISER-K/NT/1484	Not shortlisted	Due to not having the required percentage in the Master's degree and relevant experience
2	IISER-K/NT/1560	Not shortlisted	Due to not having relevant experience