



**भारतीय विज्ञान शिक्षा एवं अनुसंधान संस्थान कोलकाता**  
**INDIAN INSTITUTE OF SCIENCE EDUCATION AND RESEARCH KOLKATA**  
(An Autonomous Institution of the Ministry of Education, Govt. of India)  
Mohanpur- 741 246, District- Nadia, West Bengal

Advt. No.: IISER-K/ Admn./ NT-Proj. Mode/2025/08

Date: 13/03/2025

**WALK-IN-INTERVIEW FOR THE POSITION OF “DATA CONSULTANT”**  
**ON CONTRACT (AD-HOC BASIS) UNDER PROJECT MODE**

a)	Name of the Post	Data Consultant
b)	Number of Post	01 (One)
c)	Consolidated Salary/Emoluments Per month	Rs. 45,000/- (Rupees forty-five thousand only)
d)	Maximum Age Limit	Not exceeding by 40 years
e)	Minimum Educational / Essential qualifications and Desired experience required	<b><u>Essential Educational Qualification:</u></b> Master’s Degree in any stream, with at least 60% marks or equivalent (or equivalent grade point average) from a recognized University/ Institute. <b><u>Experience:</u></b> Mandatory 2 years of relevant experience in Govt./PSUs or reputed Private /multinational organizations. <b><u>Desirable:</u></b> Experience using data analysis software like PowerBI, IBM-SPSS, MS-Excel, DBMS, SQL, etc. Familiarity with ranking systems and methodologies for institutional rankings such as NIRF, QS, Times Higher Education (THE), and other global or national ranking frameworks. Certified Microsoft Professionals/Technology will be an added advantage.

**Terms and conditions**

- Duration:** Engagement in the above posts will be initially for one (1) year, which may be renewed based on the performance of the candidate on the same consolidated salary.
- Job Description:** The Data Consultant will analyze and manage institutional data to support academic planning, performance tracking, and strategic decision-making. The consultant will collaborate with various departments, sections, and offices to create data-driven reports, recommend improvements, and ensure compliance with institutional policies and government regulations. A key responsibility will be managing and analyzing institutional data to support ranking exercises such as NIRF (National Institutional Ranking Framework), THE (Times Higher Education), and QS rankings. This includes collecting, validating, and interpreting data related to student strength, faculty profiles, research outputs, placements, resource utilization, and other key metrics. The Data Consultant will play a critical role in ensuring the accuracy and timeliness of data submission for these rankings while driving data-driven improvements across the institution.
- Before appearing for the Interview, candidates shall ensure that they are eligible for the position they intend to apply for.
- Please note that no TA/DA is admissible for attending the Interview
- Interested candidates from Indian Nationals only are requested to appear for the walk-in interview. The date of walk-in-Interview is 24-03-2025 (11 am) at IISER Kolkata Mohanpur Campus (**Indian Institute of Science Education and Research Kolkata, Mohanpur, Nadia - 741 246, West Bengal, India**)  
Contact Email Id- jobs@iiserkol.ac.in
- Candidate shall bring along with them the original degree(s) certificate(s) and experience certificate(s) at the time of Interview for verification, etc.

Sd/-  
Nodal Officer, Recruitment  
IISER Kolkata