



भारतीय विज्ञान शिक्षा एवं अनुसंधान संस्थान कोलकाता
INDIAN INSTITUTE OF SCIENCE EDUCATION AND RESEARCH KOLKATA

APPLICATION FOR FACULTY POSITION

(Please read carefully the general conditions / instructions enclosed herewith before filling the form)

To be returned:
To,
The Dean, Faculty Affairs
Indian Institute of Science Education and
Research (IISER) Kolkata
Mohanpur – 741 246
Dist.- Nadia, West Bengal, India
Email: dofa_fa@iiserkol.ac.in

Photograph

1.	Name in full (in capital letters) (Underline Surname)			
2.	Father's / Husband's Name			
3.	a. Marital Status		b. Male / Female :	
4.	a. Permanent address	* b. Address for correspondence		
	Phone No. (including STD code)		E-mail ID	
5.	a) Post applied for			
	b) Advt. No.			
	c) Department			
	d) Field of specialisation			
	If you wish to apply for more than one Department, please send separate applications for each Department.			
6.	Date of birth (please attach true copy of certificate)			
7.	Are you a citizen of India by birth or by domicile ?			
8.	Please state your category (SC/ST/OBC/PWD) :			
9.	If appointed, what notice would you require before joining the post ?			
10.	If you are employed, please state your present basic pay & scale of pay			

* Any change in address should at once be communicated to the Assistant Registrar, Faculty Affairs, IISER Kolkata (dofa.office@iiserkol.ac.in).

11. **Details of educational qualifications:** Please give particulars of all examinations passed and degrees obtained commencing with the High School Leaving (10th standard / Matriculation) Examination. For Ph.D., please give details, even if it is not complete. Please attach true copies of certificates and mark sheets self attested.

Sl. No.	School / College / Institute	Date of entry	Date of leaving	Name of the Board / University / Institution	Examination / Degree / Diploma passed	Distinction / Class / Division	Subjects (Please mention field of specialization, honours, etc, where applicable)	Percentage of marks or C.P.I.	Date of passing

12. **Details of employments:** Please give particulars of your present and past employments in chronological order, starting with the present one:

Sl. No.	Organisation / Institute	Position held	Nature of duties / work	Date of joining	Date of leaving	Last Pay & Scale of pay	Additional remarks about experience, if any.*

* Please specify, if the position is : (i) Pre-Ph.D, (ii) Post-Ph.D, or (iii) Concurrently with Ph.D

13.	Research & Development, Training, Project, Publication etc. :					
(a) Please attach a list of your Research & Development / Industrial/Training experience/interaction						
Organization		Nature of work			Period	
(b) Sponsored Projects Undertaken:						
Sponsoring Agency		Title of project		Amount of grant	Period	Co-investigators (if any)
(c) Consultancy Work Done:						
Sponsoring Agency		Title of project		Amount of grant	Period	Co-investigators (if any)
(d) Post Graduate Thesis Supervision:						
Sl. No.	Name of the Student / research scholar	Title of thesis	Doctorate or Master's level	Year of completion [For ongoing PhD candidates mention status: JRF/SRF/submitted(with date)/successfully defended (with date)]		Co-guide(s) (if any)
(e) Please state, no. of Publications (Published/Accepted) in the format below :						
In Journals (refereed)			In Conferences			Technical Reports/ Books
National		International	Refereed		Un-refereed	
			National	International	National International	
(For each of the above items, please give full details in separate sheets)						
Please list most recent / important research publications in the format below and attach a full list of publications on separate sheet(s). Enclose reprints of the best papers (about five) in your judgement. List those PUBLISHED and ACCEPTED separately						
Name of the journal	Month & year of publication	Title of the research paper	Single or with Co-author(s)	Latest Impact Factor	Mention if you are <u>First of Corresponding Author</u>	

14.	(a) Teaching Experience	No. of Years :	No. of different courses taught :	
	Please give a list of courses taught on a separate sheet with course titles, level (UG/PG) and number of times taught			
	(b) Areas of specialization			
	(c) Title of your Ph. D. Thesis			
	(d) Please describe briefly on a separate sheet your PhD work. Also detail the areas of interest with work done in each case (if any).			
(e) Laboratory Experience : Please describe, in brief on a separate sheet(s), your experience in:				
(i) Setting up teaching and research laboratories (ii) Conducting laboratory courses & (iii) Using different types of instruments, systems, computers etc.				
15.	Professional Training Received			
	Year	Nature of Training	Duration	Organisation where training was provided
16.	Membership of Professional Bodies			
	Name of the Body	Status of Membership: Life/Annual		

17. Important Conferences / Seminars attended:		
Year	Conferences / Seminars attended	Title of paper read (if any)
18.	Patent	
19.	Short Term Courses/Workshops/ Seminars Etc. Organized	
20.	Awards and Recognition	
21.	Other Academic and Corporate Activities	
22.	Did you previously apply for any post in this Institute? If so, give particulars and approximate date :	
23.	Additional Remarks : (Applicants may mention here any special qualifications or experience, e.g. in organisations which have not been included under the heads given above)	

24. Statement of Objectives

- a. Please indicate as to why you wish to join IISER Kolkata
- b. How in your opinion do you meet the job requirements as advertised?
- c. A short paragraph about the research/teaching/development projects you would like to undertake and the courses that you would like to handle at UG and PG levels.

(Use separate sheet(s) if necessary)

25. Names and addresses of at least three Referees (at least one of them should be familiar with your recent work)

Name			
Occupation or Position			
Address			

Fax			
E-mail			
Phone No			

I hereby declare that I have carefully read and understood the instructions and particulars supplied to me, and that all entries in this form as well as the attached sheets are true to the best of my knowledge and belief.

There are attached sheets along with this form.

Date:

Signature of the Candidate



GENERAL CONDITIONS / INSTRUCTIONS

for Appointment of Faculty position

1. There is no application fee.
2. Only Indian Nationals can apply for permanent positions.
3. The positions available are as per the advertisement.
4. The Institute reserves the right to fill or not to fill any or all the posts advertised.
5. Minimum qualification is a PhD degree. But mere possession of the minimum qualification does not entitle a candidate to be called for interview.
6. No correspondence whatsoever will be entertained from candidates regarding postal delays, conduct and result of interview and reasons for not being called for interview.
7. Persons presently employed in Govt. / Semi-Govt. / PSUs / Autonomous bodies should submit their applications through proper channel. However, a photocopy of duly filled in application in the prescribed format may be sent as an 'Advance Copy' so as to reach the IISER Kolkata office before the due date of submission.
8. **Incomplete & applications NOT in the prescribed format or without copies of certificates / mark sheets, proof of date of birth, caste etc. and application not signed (except those sent electronically) may be rejected.**
9. Canvassing in any form will be a disqualification.
10. All applications should be addressed to the Dean of Faculty Affairs, Indian Institute of Science Education and Research Kolkata, Mohanpur-741 246, West Bengal, INDIA superscribing on the envelope "Application for the post of in the Department of"
11. Any change of address should be communicated at once to the Office of the Dean of Faculty Affairs, IISER Kolkata.
12. **For any other information, one may contact:**
The Dean of Faculty Affairs
Indian Institute of Science Education and Research (IISER) Kolkata
Mohanpur-741246, West Bengal, INDIA
Email: dofa@iiserkol.ac.in